



REGION 3

PHILADELPHIA, PA 19103

VIA Electronic Mail

Tammy Phelps
Oak Terrace Mobile Home Park LLC
5290 Eastwood Circle
Salisbury, MD 21804
TheWestLexington@gmail.com

**Re: Administrative Order
U.S. EPA Docket No. SDWA-03-2026-0057DS**

Dear Tammy Phelps:

Enclosed please find the Administrative Order that the United States Environmental Protection Agency Region 3 ("EPA") is issuing to the Oak Terrace Mobile Home Park LLC public water system for failure to submit a service line inventory by October 16, 2024, as required by the Safe Drinking Water Act's Lead and Copper Rule Revisions, 40 C.F.R. § 141.84.

Oak Terrace Mobile Home Park LLC is invited to confer with the EPA about the findings and conclusions reflected in the Order; **please request a conference within five (5) calendar days of receipt of this Order if you would like an opportunity to confer.**

The effective date of this Order shall be five (5) calendar days from the date of your receipt of this Order, or, if a conference is requested, this Order shall become effective five (5) calendar days after the conference is held.

The EPA has not determined whether Oak Terrace Mobile Home Park LLC constitutes a "small entity" under the Small Business Regulatory Enforcement and Fairness Act ("SBREFA") (see Title II of Public Law No. 104-121). The Small Business Resources and the Small Business Regulatory Enforcement and Fairness Act ("SBREFA") information link¹ provides information on contacting the SBREFA Ombudsman to comment on federal enforcement and compliance activities and provides information on compliance assistance. Participating in the SBREFA program creates no new legal rights or defenses and will not affect the EPA's decision to pursue this enforcement action. The Ombudsman does not participate in resolving the EPA's enforcement actions.

¹<https://www.epa.gov/system/files/documents/2025-10/smallbusinessresourcesinfosheet092025.pdf>

Please note that failure to comply with the provisions of the attached Order may subject Oak Terrace Mobile Home Park LLC to further enforcement action.

Information regarding the initial service line inventory, including reporting forms, may be found on Maryland Department of Environment's (MDE) website at [https://mde.maryland.gov/programs/water/water_supply/Pages/Pb and Cu Rule.aspx](https://mde.maryland.gov/programs/water/water_supply/Pages/Pb_and_Cu_Rule.aspx).

Additionally, MDE's website contains instructions and templates for the service line material notifications and the corresponding certification form. Technical assistance in completing the initial service line inventory is available through the Maryland Rural Water Association (MRWA) at (410) 489-5877 or info@md-rwa.org.

If you have any questions pertaining to this matter, please contact Sara Calcinore of my staff at (215) 814-2043 or Calcinore.Sara@epa.gov.

Sincerely,

Andrea Bain
Acting Director
Enforcement and Compliance Assurance Division